



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF TRANSPORTATION  
LANSING

KIRK T. STEUDLE  
DIRECTOR

March 22, 2011

Mr. John D. Niemela, Director  
County Road Association of Michigan  
P.O. Box 12067  
Lansing, Michigan 48901-2067

Ms. Summer Minnick  
Director of State Affairs  
Michigan Municipal League  
208 North Capital Avenue, 1<sup>st</sup> Floor  
Lansing, Michigan 48933-1354

Dear Mr. Niemela and Ms. Minnick:

Request for FY 2012 Local Technical Assistance Program (LTAP) Work Plan Items

MDOT Local Agencies Program (LAP) has oversight responsibilities for LTAP, as performed by LTAP staff of Michigan Technological University (MTU). Those responsibilities include working with the LTAP Steering Committee as well as with MTU, to develop and approve the overall work plan of tasks. The work plan typically includes annual tasks such as arranging and coordinating the County Engineer's Workshop, creating and publishing "The Bridge" newsletter, and developing training materials and conducting training sessions. Examples of the training modules include Sign Retroreflectivity Requirements, Pavement Management, and Environmental Permitting.

Work is beginning on developing the FY 2012 work plan. Again this year, the Steering Committee invites CRAM and MML members to suggest activities or topics that could be included in this or in future work plans. Suggestions should be forwarded either to Ron Young, PE, Engineer Manager, Alcona County Road Commission, (989) 736-8136, [Engineer@AlconaCRC.com](mailto:Engineer@AlconaCRC.com), or Bruce Kadzban, PE, MDOT LAP (517) 335-2229, [kadzbanb@michigan.gov](mailto:kadzbanb@michigan.gov). Suggestions should be received before April 15, 2011.

We appreciate the ideas that were submitted by the membership and included in the FY 2011 work plan. And, we thank you for providing this information to your constituency. If you or them have other questions, or need further information, please contact me at (517) 335-2229.

Sincerely,

Bruce Kadzban, PE  
Rural and Enhancement Program Manager  
Local Agency Programs

cc: B. Wieferich, R. Cadena, R. Young,  
Kurt Zachary (FHWA – Michigan)